# SECOND JUDICIAL DISTRICT COURT PROTOCOLS 

BEHAVE AS YOU WOULD IN A PHYSICAL COURTROOM

Dress appropriately.

Dress as if attending a job interview. You may also wear your work uniform or clothing, if you are joining court on a work break.

No hats or sunglasses.
Choose a quiet place to attend Court. Avoid being outside if it is windy.
Cellphones should be muted, doors to rooms closed, and disruptions minimized.

Be aware of your Zoom background and the area behind you. Avoid distractions. No playful virtual backgrounds are allowed, such as Hawaii or Space.

Try not to sit directly in front of or behind a window. The the light or reflection can affect the video.

Log on fifteen (15) minutes early for your Court hearing. The Courtroom Clerk will admit you when ready.

Turn off your microphones and camera after checking in with the Clerk.

Do not smoke, eat, or drink while you are participating in Court via Zoom.

Do not walk around on the phone while you are participating in Court via
Zoom. Remain seated or standing still.
Do not drive while participating in Court via Zoom.

If you are in a vehicle, safely pull over then stop the vehicle before participating in Court via Zoom.

Do not speak over or interrupt anyone. Use appropriate language, just as you would in a physical courtroom.

Keep your microphone and camera off until your case is called.

Once your hearing is over, turn off your microphone and camera.
Only you, attorneys, or other people the Judge requests will be allowed to talk to the Judge.
Address the Judge as "Your Honor" or "Judge." Family members and friends may not speak to the Judge unless the Judge asks them to speak.

If there is a court reporter or language interpreter present, he or she may interrupt to request that people speak more slowly, clearly, loudly, or closer to the microphone, or to request a repetition or the spelling of a name.

If you do not follow the Court's rules, you may be removed from the Court hearing, and the Judge may impose other sanctions.

